

# National Counselor Examination (NCE) State Specific Insert for Texas Licensure Candidates

**\*\*This is a supplement to the NCE Candidate Handbook. You can download the handbook from the NBCC Web site at [www.nbcc.org/stateboardmap](http://www.nbcc.org/stateboardmap)\*\***

## CONTACT INFORMATION

All questions and requests for information about Texas licensure should be directed to:

Texas State Board of Examiners of Professional Counselors  
PO Box 149347  
Austin, TX 78714-9347  
Phone: 512-834-6658  
Fax: 512-834-6677  
Web site: [www.dshs.state.tx.us/counselor](http://www.dshs.state.tx.us/counselor)

All questions and requests for information about the Texas licensure examination program should be directed to:

NBCC Assessment Dept.  
3 Terrace Way, Suite D  
Greensboro, NC 27403  
Phone: 336-547-0607  
Web site: [www.nbcc.org/stateboardmap](http://www.nbcc.org/stateboardmap)

## ELIGIBILITY REQUIREMENTS

LPC-Interns who have already been approved by the Texas State Board of Examiners of Professional Counselors (whose applications were sent to the Board prior to September 1, 2005) should mail the Texas Licensure Examination Registration Form with **original ink signature**, examination fee (\$185), and a copy of the state approval letter to NBCC.

All other candidates who will apply to be an LPC-Intern after August 31, 2005 should mail the Texas Licensure Examination Registration Form with **original ink signature**, examination fee (\$185), and an official, sealed (unopened) academic transcript identifying the conferral date of a Master's degree in counseling or a related field to NBCC. **(Fees are subject to change.)**

**Please be aware that application for Texas licensure requires a Master's or Doctoral degree in counseling or a counseling-related field with at least 48 graduate hours.**

## REGISTRATION DEADLINES

Candidates will need to allow 4 weeks processing time from the date your fee clears. Candidates can submit registration materials described above at any time but be aware that space is limited. The fees are good for 6 months.

## TESTING SCHEDULE

Testing is normally the first two full weeks of each month, Monday thru Saturday at 9:00am and 1:30pm, with four hours allowed for the exam. However, only certain sites offer Saturday testing; candidates should contact AMP for particular locations and dates. Candidates are scheduled on a first-come, first-served basis. There are nine testing locations in Texas, however, you are able to test at any of the over 170 AMP assessment centers across the U.S. The nine sites in Texas are Austin, Dallas, El Paso, Fort Worth, Houston (Jones Rd), Houston (Beechnut St), Lubbock, McAllen, and San Antonio.

## Examination schedule for 2010:

❖ January '10	01/04 – 01/09
❖ February '10	02/08 – 02/13
❖ March '10	03/01 – 03/06
❖ April '10	04/05 – 04/10
❖ May '10	05/03 – 05/08
❖ June '10	06/07 – 06/12
❖ July '10	07/05 – 07/17
❖ August '10	08/02 – 08/14
❖ September '10	09/13 – 09/25
❖ October '10	10/04 – 10/16
❖ November '10	11/01 – 11/13
❖ December '10	12/06 – 12/18

Exam dates should be scheduled by the candidate through AMP's Web site or by calling AMP's toll-free customer service line **after receiving confirmation from NBCC.**

AMP Phone number: 888-519-9901  
AMP Web site: [www.goAMP.com](http://www.goAMP.com)

## RE-REGISTRATION

Candidates who fail the exam will have to wait 3 months from their test date before they can retest. The actual retest date will depend on the monthly testing schedule and site availability. Candidates will need to send a new Texas Licensure Examination Registration Form and examination fee (\$185).

Candidates who fail twice will be notified by the Texas State Board of Examiners of Professional Counselors that they will need to wait two years or complete 9 graduate semester hours in counseling courses before they can retest again.

## SPECIAL ACCOMMODATIONS

Candidates should request special accommodations by completing the form in the Candidate Handbook and submitting it with their Texas Licensure Examination Registration Form. Supporting documentation from a qualified professional is also required. Special Accommodation approvals are good for one year. After one year, candidates will need to submit a new request. Candidates testing with approved special accommodations should schedule their test via the toll-free number to ensure their accommodations are confirmed.

## AFTER PASSING THE EXAM

Once you have successfully passed the NCE, you may submit your LPC-Intern application to the Texas State Board of Examiners of Professional Counselors. If you have questions about the LPC-Intern application or the Texas licensure process, please contact the Texas State Board of Examiners of Professional Counselors for further information.