

Top 18 Things To Think About Now

You need to be able to provide as much of the following information as possible to AGENCY in the event of a public health incident.

1. Incident time and date
2. Incident location (Geographic location and any specifics as to type of place, etc.)
3. Incident cause (Note that this may not be immediately known and may require investigation before a determination can be made.)
4. List of those involved (How many? Who were they?)
5. Number of people hospitalized (Know which hospitals or other public health facilities where they have been or are being treated, as well as any known conditions.)
6. Hazards
7. Road closures or quarantined areas (If so, are there alternative routes available?)
8. Agencies involved in the response and acting on-site authority
9. Special precautions or actions for public (For themselves, animal or food handling, decontamination, cleanliness, etc.)
10. Agency and individual in charge of public safety issues and contact number
11. Agency and individual in charge of medical response — location of individual during response and contact number
12. Location of non-hospital response facilities dispensing medications, contacts name and number
13. Hospital receiving patients and contact name and number
14. Name or organization and phone number for media requesting information and contact number
15. Names of any other officials involved, organization
16. Special needs that should be addressed
17. Additional information
18. Have your contact information ready:
 - Your Name
 - Your Agency
 - Your Title
 - Your contact information:
 - E-mail
 - Phone
 - Fax
 - Cell

Adapted for SNS PIC Toolkit from materials submitted by Louisiana Department of Health and Hospitals, Office of Public Health, Bioterrorism Preparedness and Emergency Response