

**NEDSS Training Exercises for**

**Module 10: Contact Records Tab**

**Overview:**

* This module contains one exercise, #14, with two parts.
* When you have finished, email your supervisor your responses.

**Exercise #14 Instructions:**

**Part 1: Creating a contact record**

1. Create a new patient (**person A**) and TB or LTBI investigation for that patient. What is the investigation ID?

24384251 (example) – check in the training environment.

1. Open *another* existing patient who has a TB (RVCT 2020) investigation (**person B**). You will be entering in the Contact Record tab to create a contact record. Select the correct mode to be in when entering in this tab?

[ ]  Edit mode

[x]  Not in edit mode

1. Create a new contact record for Person A in Person B’s contact records tab. Provide a screenshot of the successfully created contact record.

Review screenshot, should look similar:



**Part 2: Linking the contact’s investigation to the index/source case.**

Link the specific investigation for **Patient A**. (Hint: Review Module 10, part 3, if you are not sure how to do this step).

1. Provide a screenshot of the Patient Named By Contacts:

Review Screenshot, should show all this:



1. What button in the Contact Record would you use as a shortcut to link the contact’s investigation?

 Provider Decision: Link to Existing Investigation