

Texas Department of State Health Services

Entering a New Provider in NEDSS

Public Health Informatics and Data Exchange (PHID) Team

Providers in NEDSS



Providers in NEDSS are all persons in NBS-TX, except the patient, such as physicians, investigators, infection control practitioners, etc. Anyone that will be documented in the investigation and/or lab report.

Add New Provider



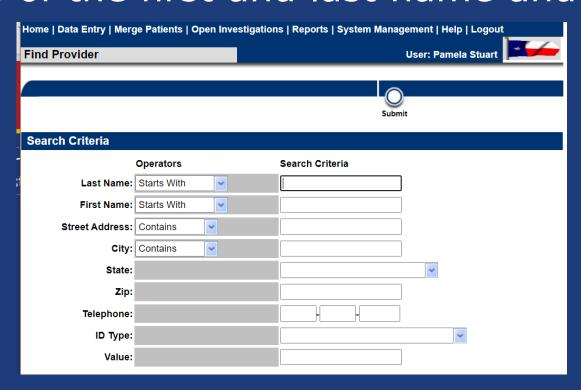


- Choose Data Entry
- Choose Provider

Search Providers



Search for the provider by entering the first 3 letters of the first and last name and Submit.



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Search Results



Choose Add to add a new provider.

Home Data Entry Merge Patients Open Investigations Reports System Management Help Logout				
Search Results		User: Pam	ela Stuart	
		<u>Ne</u>	w Search Refine Searc	
Your Search Criteria: Last Na	me Starts With 'provider', Fir Would you like to <u>r</u>	Add st Name Starts With 'fake' resulted i <u>efine your search?</u>	in 0 possible matches.	
Full Name	Address	Telephone	ID	
There is no information to display				
		Add		

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Add Provider



Choose a Role for the provider.

 The names or letters entered in the search will populate in the Name section. Make sure it is

correct.

Administrative Information	n	Back to Top
Quick Co	de:	
Ro General Comme	(Use Ctrl to select more than one) consulting Provider (Copies To) Counselor Health Officer Lab Technician	
Name		Back to Top
Prefix:	<u> </u>	
Last Name: provider	First Name: fake	
Middle Name:		
Suffix:	<u>~</u>	
Degree:	×.	

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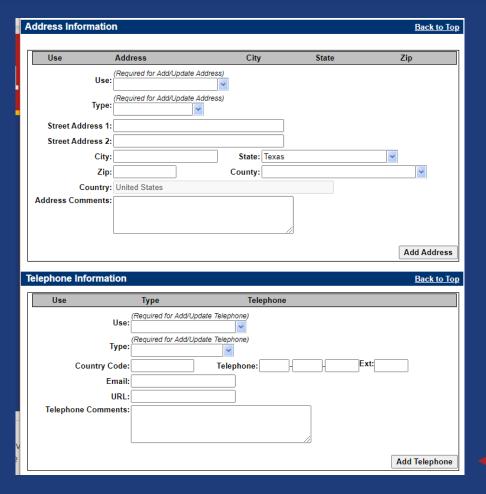
Multi-Entry Tables



- Multi-entry tables allow users to enter as many pieces of information as they have.
- Multi-entry tables are used throughout the application in patient records, lab reports, providers, etc.
- Users do not have to utilize the multi-entry tables if they do not have the information.

Multi-Entry Tables

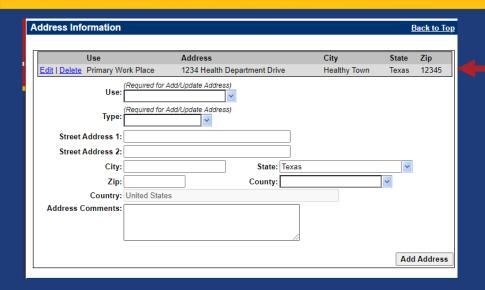




- Choose a Use and Type as they are REQUIRED for an Add or Update
- Enter the information in the appropriate field.
- Once all information has been entered, you must choose the Add button in the multientry table before submitting.

Multi-Entry Tables





When you choose the Add button, all the information entered will disappear from the fields and will be in the grayed-out banner at the top.

- If you have other pieces of information to enter, you may continue entering.
- If not, you can choose Submit to save the record.