

# STATE PREVENTIVE HEALTH ADVISORY COMMITTEE

## DRAFT - Meeting Minutes May 13, 2022 9:30 a.m.

Table 1: State Preventive Health Advisory Committee (SPHAC) member attendance at the May 13, 2022 meeting.

Member Name	Organization	In Attendance
Dr. John Hellerstedt	Texas Department of State Health Services- State Health Officer	NO
Ms. April Brantley	Texas Department of State Health Services- PHHSBG Coordinator	YES
Dr. John Herbold	University of Texas San Antonio- School of Public Health	YES
Dr. Faith Foreman-Hays	City of Houston Health Department	YES
Ms. Sheila Davis	Always Best Care Senior Services	NO
Ms. Felicia Shaw	Parallon/HCA	YES
Dr. Kimberley Kelly	The Vocational Nursing Institute, Inc in Houston, Texas	YES
Dr. Carlos Plasencia	Texas Department of State Health Services- Regional Medical Director	YES

Attendance Indicated as: Yes, No

### Agenda Item 1: Call to Order, Welcome, Logistical Announcements, Roll Call

Ms. April Brantley welcomed everyone and called the meeting to order at 9:32 a.m.

Ms. Brantley explained that the meeting was produced as a TEAMS live event, and members, presenters, and staff who participated were attending via TEAMS events virtual platform. Submissions for public comments for this meeting were closed on May 11, 2022, at 5:00 p.m. Ms. Brantley informed the AC members that the bylaws would be sent back out for signature. Ms. Brantley acknowledged Ms. Sallie Allen from the Advisory Committee Coordination Office at HHSC, who provided logistics and roll call.

Ms. Allen provided logistical announcements and stated the meeting was being conducted in compliance with the Texas Open Meetings Act and open to the public. Ms. Allen indicated written public comment was not received for this meeting, nor were any registrations for oral public comment received. She conducted a roll call and announced a quorum was achieved.

Please note: Additional participants in attendance provided facilitation of the agenda items, provided audio-visual support, noted minutes of the meeting, and acted as subject matter experts for questions or discussions related to the objectives and activities.

Provided below is a list of additional attendees:

Name	Organization	Roles
Sallie Allen	Texas Health and Human Services Commission	Facilitator
John Chacon	Texas Health and Human Services Commission	Facilitator
Tessa Buck-Ragland	Texas Health and Human Services Commission	Facilitator
Kayla Cates-Brown	Texas Health and Human Services Commission	Facilitator
Michael DeLeon	Texas Health and Human Services Commission	Audio-Visual
Patti Cloe	Texas Department of State Health Services	Meeting Minutes
Brett Spencer	Texas Department of State Health Services	Subject Matter Expert
Lauren Maxwell	Texas Department of State Health Services	Subject Matter Expert
Casandra Harrington	Texas Department of State Health Services	Subject Matter Expert
Robyn Goettelman	Texas Department of State Health Services	Subject Matter Expert
Nneka Shoulds	Texas Department of State Health Services	Subject Matter Expert
Jennifer Nguyen	Health and Human Services Commission	Attorney for DSHS
Lesley Brannan	Texas Department of State Health Services	Subject Matter Expert
Gene McCleskey	Texas Office of Attorney General	Subject Matter Expert
Jessica Kee	Texas Office of Attorney General	Subject Matter Expert
Amy Britt	Texas Office of Attorney General	Subject Matter Expert

**Agenda Item 2: Consideration of December 09, 2021, meeting minutes for approval**

Ms. Allen asked for the State Preventive Health Advisory Committee's approval of the draft meeting minutes for December 09, 2021.

**MOTION:** Dr. John Herbold motioned for approval of December 09, 2021 draft meeting minutes as presented in the meeting. Dr. Kimberley Kelly seconded the motion. Ms. Allen conducted a roll call vote, and the motion carried with six approvals and no nays or abstentions.

**Agenda Item 3: Acknowledgement of Receipt of Notice of Funding Opportunity**

Ms. Brantley stated that as of today's date, the Centers for Disease Control and Prevention have not released the Fiscal Year 2022 funding allocation. However, it was mentioned at a recent Preventive Health and Health Services Block Grant meeting that the announcement would be released in the next week or so and the thought is that we will receive at least level funding.

#### **Agenda Item 4: Review of Preventive Health and Health Services Block Grant Funding Update and Success Stories**

##### **Highlights included:**

- Ms. Brantley reviewed the Fiscal Year 2021 Progress Overview and Timeline including the project period, funding amount, work plan and progress report submittal dates, and the due date for the final progress report. Each of the Fiscal Year 2021 objectives and their current completion statuses were reviewed.
- Ms. Brantley shared two success stories with the Advisory Committee Members:
  - Men's Story Project
  - City of San Antonio Metropolitan Health District- Por Vida

#### **Agenda Item 5: Review of the Proposed Fiscal Year 2022 Preventive Health and Health Services Block Grant Work Plan**

##### **Highlights included:**

- Fiscal Year 2022 Budget and Proposed Work Plan:
  - Ms. Brantley commenced the review of the work plan beginning with the Preventive Health and Health Services Block Grant Fiscal Year 2022 including the budget detail (basic and set-aside), project period, level funding amount, and the timeline of deliverables.
  - Ms. Brantley discussed each of the individual programs including their applicable Healthy People 2030 objective, program goal, recipient health objective and total allocation.
  - Ms. Brantley discussed each program's SMART objectives and the associated activities including the timeframe, purpose and expected outcome.

*Ms. Brantley opened the floor to the committee for recommendations and questions.*

##### **Members Discussion:**

- Dr. Faith Foreman-Hays asked about the Chronic Disease Prevention programs, what agencies would be administering these programs? How would locals be able to access this across the state? Brett Spencer stated that the services that are being referred to are administered by the Local Health Entities (LHEs). They use survey results to determine where the greatest need is in these communities and funding is placed there.
- Dr. Faith Foreman-Hays asked if this is competitive or how the funds are administered. Brett Spencer stated that they use the data to identify and approached those LHEs to find out if they wanted to partner with us.
- Dr. Faith Foreman-Hays asked about the program allocation amounts. She asked how much of the total allocation that was provided on the program slides go out to the LHEs? Brett Spencer shared information about his program's funds. April Brantley shared the percentage of the overall allocation goes out to sub-recipients and partners.
- At the next meeting, Ms. April Brantley will provide a breakdown comparison of how the amounts are distributed to the sub-recipient and vendor contracts vs. the total amount of the allocation.

#### **Agenda Item 5: Public Comments**

Ms. Sallie Allen confirmed with the production team that there was no oral or public comment to be presented at the meeting.

**Agenda Item 6: Review of action items and agenda items for future meetings**

**Ms. Brantley reviewed the following:**

- There will be an Upcoming Meeting to review the final Preventative Health and Health Services Block Grant Work Plan in greater detail

**Agenda Item 7: Adjourn**

Ms. Brantley announced that the next meeting will be rescheduled very soon. She thanked the members, staff, and public for their participation.

There being no further items to present to the committee, Ms. Brantley adjourned the meeting at 10:20 a.m.

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Below is the link to the archived video of the May 13, 2022, State Preventive Health Advisory Committee meeting. To view and listen to the entirety of the meeting, click on this link: <https://texashsc.new.swagit.com/videos/171772>

This video will be archived on the HHS web page for two years and accessible via this link. Meeting video recordings are listed by name and date.

<https://www.hhs.texas.gov/about-hhs/communications-events/live-archived-meetings>

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