**STATE PREVENTIVE HEALTH ADVISORY COMMITTEE**

**APPROVED: Meeting Minutes**

**June 13, 2022**

**1:30 p.m.**

Table 1: State Preventive Health Advisory Committee (SPHAC) member attendance at the June 13, 2022 meeting.

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| Member Name | Organization | In Attendance |
|  Dr. John Hellerstedt | Texas Department of State Health Services- State Health Officer | NO  |
|  Ms. April Brantley | Texas Department of State Health Services- PHHSBG Coordinator |  YES |
|  Dr. John Herbold | University of Texas San Antonio- School of Public Health | NO  |
|  Dr. Faith Foreman-Hays | City of Houston Health Department | YES  |
|  Ms. Sheila Davis | Always Best Care Senior Services | NO  |
|  Ms. Felicia Shaw | Parallon/HCA | NO  |
|  Dr. Kimberley Kelly | The Vocational Nursing Institute, Inc in Houston, Texas | NO |
|  Dr. Carlos Plasencia | Texas Department of State Health Services- Regional Medical Director | YES  |

Attendance Indicated as: Yes, No

**Agenda Item 1: Call to Order, Welcome, Logistical Announcements, Roll Call**

Ms. April Brantley introduced herself, called the meeting to order at 1:37 p.m., and welcomed everyone.

Ms. Brantley explained that the meeting was produced as a TEAMS live event, and members, presenters, and staff who participated were attending via TEAMS events virtual platform. Ms. Brantley acknowledged Ms. Sallie Allen from the Advisory Committee Coordination Office at HHSC, who provided logistics and roll call.

Ms. Allen provided logistical announcements and stated the meeting was being conducted in compliance with the Texas Open Meetings Act and open to the public. She conducted a roll call and announced a quorum was not met at this time. Dr. Faith Forman-Hays was showing to be a participant but having technical difficulties in announcing herself.

Please note: Additional participants in attendance provided facilitation of the agenda items, provided audio-visual support, noted minutes of the meeting, and acted as subject matter experts for questions or discussions related to the objectives and activities.

Provided below is a list of additional attendees:

|  |  |  |
| --- | --- | --- |
| Name | Organization | Roles |
| Sallie Allen | Texas Health and Human Services Commission | Facilitator |
| Tessa Buck-Ragland | Texas Health and Human Services Commission | Facilitator |
| Susanna Sparkman | Texas Health and Human Services Commission | Facilitator |
| Francesca Kupper | Texas Health and Human Services Commission | Facilitator |
| Michael DeLeon | Texas Health and Human Services Commission | Audio-Visual |
| Brett Spencer | Texas Department of State Health Services | Subject Matter Expert |
| Lauren Maxwell | Texas Department of State Health Services | Subject Matter Expert |
| Casandra Harrington | Texas Department of State Health Services | Subject Matter Expert |
| Robyn Goettelman | Texas Department of State Health Services | Subject Matter Expert |
| Nneka Shoulds | Texas Department of State Health Services | Subject Matter Expert |
| Lesley Brannan | Texas Department of State Health Services | Subject Matter Expert |

**Agenda Item 2: Consideration of** **May 13, 2022, draft meeting minutes for approval**

Ms. Allen suggested Ms. Brantley table this discussion in case a quorum can be established later in the meeting. Dr. Faith Forman-Hays was able to join but a quorum could still not be established. This item will be tabled until the next meeting.

**Agenda Item 3: Review of the Final Proposed Fiscal Year 2022 Preventive Health and Health Services Block Grant Work Plan**

**Highlights included:**

* Fiscal Year 2022 Budget and Proposed Work Plan:
	+ Ms. Brantley commenced the review of the work plan beginning with the Preventive Health and Health Services Block Grant Fiscal Year 2022 including the budget detail (basic and set-aside), project period, increased funding amounts, and the timeline of deliverables.
	+ Ms. Brantley discussed each of the individual programs including their applicable Healthy People 2030 objective, program goal, recipient health objective and total allocation.
	+ Ms. Brantley discussed each program’s SMART objectives and the associated activities including the timeframe, purpose and expected outcome.

*Ms. Brantley opened the floor to the committee for recommendations and questions.*

*There were no comments or questions.*

**Agenda Item 4: Public Comment**

No Public Comment was received for this meeting.

**Agenda Item 5: Review of action items and agenda items for future meetings**

Ms. Brantley stated there were no outstanding action items. She also announced that she is not yet sure of the date for the next meeting

**Agenda Item 7: Adjourn**

Ms. Brantley thanked the members, staff, and public for their participation. There being no further items to present to the committee, Ms. Brantley adjourned the meeting at 2:28 p.m.

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Below is the link to the archived video of the June 13, 2022, State Preventive Health Advisory Committee meeting. To view and listen to the entirety of the meeting, click on this link: <https://texashhsc.new.swagit.com/videos/175410>

This video will be archived on the HHS web page for two years and accessible via this link. Meeting video recordings are listed by name and date.

<https://www.hhs.texas.gov/about-hhs/communications-events/live-archived-meetings>