

Closing the assignment - Field record

The following lists provide descriptions for each disposition option. Note that there are separate lists for STD and HIV.

STD Dispositions

A - Preventative Treatment

A contact (partner/cluster) to a case was:

- Located,
- Examined without any indication of (new) disease, and
- given preventative treatment.

Lab results and treatment must be entered into the event.

B - Refused Preventative Treatment

A contact (partners and the following clusters: A2 and S2) to a case was:

- Located,
- Examined without any indication of (new) disease, and
- **REFUSED** preventative treatment.

Lab results and notes regarding the treatment refusal must be entered into the event. Only use a 'B' disposition when the exposure dates are within the appropriate incubation period*.

*Incubation Periods:

Syphilis: 90 days

Gonorrhea/Chlamydia: 30 days

C - Infected, Brought to Treatment

A client under investigation (reactor/partner/cluster/cohort) was examined and found to have indication of new disease and treated the same day or after the initiation of the field record.

Lab results, treatment, morbidity, and an interview record (IR for syphilis only) must be entered into the event.

This is an appropriate disposition for Neonatal Field Records: use the criteria outlined above for infants who are classified as 'probable' or 'confirmed' cases.

D - Infected, Not Treated

A client under investigation (reactor/partner/cluster/cohort) was examined and found to have indication of new disease and did not receive treatment.

Users must select the appropriate reason for a 'D' disposition:

- Appointments made- not kept
- MD chose not treat
- Patient locating information not valid
- Patient locating valid; patient not responding
- Patient refused
- Rx inadequate- MD refuses to provide additional rx (select for infants only)
- Unable to ascertain treatment information

Lab results, treatment, morbidity, an interview record (IR for syphilis only), and notes documenting the lack of treatment must be entered into the event.

This is an appropriate disposition for Neonatal Field Records: use the criteria outlined above for infants who are classified as 'probable' or 'confirmed' cases. Use the 'D' dispo for infants who were untreated or inadequately treated.

E - Previously Treated for This Infection

A client under investigation (reactor/partner/cluster/cohort) was examined and found to have indication of new disease and treated the **prior to** the initiation of the field record.

Lab results, treatment, morbidity, and an interview record (IR for syphilis only) must be entered into the event.

This is an appropriate disposition for Neonatal Field Records: use the criteria outlined above for infants who are classified as 'probable' or 'confirmed' cases.

F - Not Infected

A client under investigation (reactor/partner/cluster/cohort) was:

- examined,
- found to have **no** indication of new disease, and
- preventative treatment was not recommended.

Partners dispositioned as 'F' must be outside of the exposure window; for syphilis this means that the last date sexual exposure was 90 days prior to exam.

This is an appropriate disposition for Neonatal Field Records: use the criteria outlined above for infants who are classified as 'no case', regardless of reactive lab status or treatment received.

G - Insufficient Information to Begin Investigation

There is not enough information to begin an investigation. This disposition can only be used for an out-of-state field records and should always be discussed with a supervisor. This use of this disposition should be exceedingly rare.

H - Unable to Locate

A client under investigation (reactor/partner/cluster/cohort) was not found after a DIS has exhausted all efforts to locate a client. This disposition should always be discussed with a supervisor.

- Reactors can only be dispositioned 'H' if the client does not and has not ever met syphilis case criteria.

I – Previous Positive Successful Interview/Recounsel

This disposition should be used in the situation where the only field activity required on the client is an interview (I = Interview)

This disposition can be used for sexual partners who name each other back.

Another use of this disposition would be if a client was previously treated and an 'Unable to Locate' or 'Refusal' Interview and another field record for the **same insistence of disease** was initiated, and the client was interviewed.

J - Located, Not Examined and/or Interviewed

A client under investigation (reactor/partner/cluster/cohort) was found but refused examination and/or an interview and a DIS has exhausted all efforts. This disposition should always be discussed with a supervisor.

- Reactors can only be dispositioned 'J' if the client does not and has not ever met syphilis case criteria.

K - Out of Jurisdiction

A client under investigation (reactor/partner/cluster/cohort) was found to reside out of the state. Locating information is available to forward the field

record for continued investigation. After selecting this disposition, **an OOS assignment should be created.**

*This disposition is **not** for in-state out of jurisdiction field records.*

L – Other

This disposition should be used when no other dispositions apply; the reason why this disposition was selected must always be documented. This disposition should always be discussed with a supervisor.

Users must select the appropriate reason for a 'L' disposition:

- Does not meet surveillance case definition
- Mislabeled specimen/identify fraud
- Unable to conduct a confirmatory test (patient unwilling)
- Underlying condition (known to cause false positive) and MD refuses to Rx

*Patient was interviewed and no confirmatory lab was performed.

** A client has underlying condition which causes positive treponemal labs but does not have syphilis

N- Reactive Not a Current Infection

A client under investigation (reactor/partner/cluster/cohort) is **serofast** and has been **previously treated** for the diagnosis. This indicates that the client has reactive labs but is no longer infectious.

Use this disposition in place of [F - Not Infected](#) if the client has a previous history and is named as a contact and does not need preventative treatment.

Use this disposition for F4- Treatment Restart Field Records that have successfully completed retreatment.

Q - Administrative Closure

A field record was initiated and through the course of investigation it was determined that the field record should have been closed administratively. This disposition is primarily for [surveillance use.](#)

Appropriate for:

- Males age 31 and above with a titer \leq 1:4
- Females age 46 and above with a titer \leq 1:4

This excludes persons who exhibit signs and symptoms of syphilis, prenatal/neonatal clients, and those who are seen through STD clinics.

V – Domestic Violence Risk

No follow-up will be initiated due to provider (private or public) assessment that providing public health follow-up could pose the risk of domestic violence to the client.

W- Out of country

There is sufficient information to initiate a field record, the client resides or has moved out of country, and no PHFU has been or will be conducted.

X - Patient Deceased

A client under investigation (reactor/partner/cluster/cohort) was determined to be deceased.

This is an appropriate disposition for Neonatal Field Records: use for infants classified as 'syphilitic stillbirths' only.

Z - Previous Preventative Treatment

A contact (partner/cluster) has:

- already received treatment as indicated by the [A - Preventative Treatment](#) disposition, **and**
- another contact investigation is initiated with similar exposure dates and incubation period on another case.

A client can only receive preventative once per disease exposure and subsequent field records should be dispositioned 'Z'.

A note about STD dispositions:

- A field record should **never** be dispositioned prior to initiation.
- All lab results must be entered into the lab results tab or be available in a historical event.
- Treatment must be entered in the Clinical question package; when appropriate treatments should be entered individually.
- For new instances of disease, verify in the Morbidity question package that "New Case = Yes".

HIV Dispositions

1- Previous Positive

The client had a previous positive HIV lab result(s), morbidity has been previously reported, and no PHFU is needed.

2- Previous Negative, New Positive

The client has seroconverted and needs PHFU.

The client must have a previously documented HIV negative lab result.

3- Previous Negative, Still Negative

The client still has a HIV negative lab result.

The client must have a previously documented HIV negative lab result.

New negative HIV lab results must be entered into the event.

4- Previous Negative, Not Retested

The client has a prior negative HIV lab result but has not been retested at this time.

The client must have a previously documented HIV negative lab result.

Use this disposition instead of the [J - Located, Not Examined and/or Interviewed](#) disposition if the client has testing history.

5- Not Previously Tested, New Positive

The client has no documented previous HIV lab results and has a new positive HIV lab result and needs PHFU.

6- Not Previously Tested, New Negative

The client has no documented previous HIV lab results (or is unable to document previous test) and has a negative HIV lab result for this investigation.

Negative HIV lab results must be entered into the event.

7- Notified, Not Tested Now

The client has not been previously tested, was located and notified of exposure by DIS, and was not tested for HIV.

Use this disposition instead of the [J - Located, Not Examined and/or Interviewed](#) disposition if the client has no testing history.

G - Insufficient Information to Begin Investigation

There is not enough information to begin an investigation. This disposition can only be used for an out-of-state field records and should always

discussed with a supervisor. This use of this disposition should be exceedingly rare.

H - Unable to Locate

A client under investigation (follow-up/partner/cluster/cohort) was not found after a DIS has exhausted all efforts to locate a client. This disposition should always be discussed with a supervisor.

I - Successful Interview/Recounsel

This disposition should be used in the situation where the only field activity required on a patient is to conduct an interview and the interview was conducted on the patient.

The use of this disposition will be primarily for special projects such as Molecular HIV or Data-to-Care when a client is located and an interview is conducted or linkage to services is made.

J - Located, Not Examined and/or Interviewed

This disposition is not available for HIV investigations.

The DIS should attempt to obtain information about previous testing history and use the appropriate dispositions above.

K - Out of Jurisdiction

A client under investigation (reactor/partner/cluster/cohort) was found to reside out of the state. Locating information is available to forward the field record for continued investigation. After selecting this disposition, **an OOS assignment should be created.**

This disposition is for out of state field records only.

L - Other

This disposition should be used when no other dispositions apply; the reason why this disposition was selected must always be documented. This disposition should always be discussed with a supervisor.

- Mislabeled specimen/identify fraud
- Unable to conduct a confirmatory test (patient unwilling)

Q - Administrative Closure

A field record was initiated and through the course of investigation it was determined that the field record should have been closed administratively. This disposition is primarily for surveillance use and should be used sparingly

This disposition could be used if a F0 FR was initiated on CD4 counts and the client was found to be on PrEP/PEP with no negative HIV labs.

V – Domestic Violence Risk

No follow-up will be initiated due to provider (private or public) assessment that providing public health follow-up could pose the risk of domestic violence to the client.

W- Out of country

There is sufficient information to initiate a field record and the client resides or has moved out of country. There will not be public health follow-up conducted.

X - Patient Deceased

A client under investigation (reactor/partner/cluster/cohort) was determined to be deceased.

A note about HIV dispositions:

- A field record should *never* be dispositioned prior to initiation.
- All lab results must be entered into the lab results tab.