

This application, supporting document(s), and the statutory filing fee of \$15.00 should be submitted to: This fee does not include the cost of a certified copy of the record after the amendment is filed. Please enclose the additional fee of \$22.00 for each copy of the amended certificate requested.

VITAL STATISTICS UNIT  
DEPARTMENT OF STATE  
HEALTH SERVICES  
P O BOX 12040  
AUSTIN TEXAS 78711-2040  
1-888-963-7111



### APPLICATION TO AMEND CERTIFICATE OF BIRTH

STATE OF TEXAS

*This application cannot be used to add the fathers information*

NO.

Name _____		
Last	First	Middle
Street Address _____		Telephone # _____
		(8am-5pm)
City _____	State _____	Zip Code _____
Signature: _____		

PART I. ENTER INFORMATION AS IT APPEARS ON THE ORIGINAL BIRTH CERTIFICATE. IF THE CHILD'S NAME DOES NOT APPEAR ON BIRTH CERTIFICATE, ENTER "NOT SHOWN" IN THE FIRST ITEM. (Type or Print)		
1. FULL NAME OF CHILD		2. DATE OF BIRTH
3. PLACE OF BIRTH	4. SEX	5. STATE FILE NO. (If known)
6. FULL NAME OF FATHER		7. FULL MAIDEN NAME OF MOTHER

PART II. ITEM(S) ON ORIGINAL BIRTH CERTIFICATE TO BE CORRECTED. (Type or Print)		
8. ITEM OR ITEM NO.	9. ENTRY ON ORIGINAL CERTIFICATE	10. CORRECT INFORMATION

### AFFIDAVIT OF OLDER RELATIVE

PART III. THIS SECTION MUST BE SIGNED BY THE ATTENDING PHYSICIAN, PARENTS, AN OLDER SISTER OR BROTHER. IF CHILD IS A MINOR, BOTH PARENTS MUST SIGN AFFIDAVIT.	
This section <u>MUST</u> be signed in the presence of a Notary Public.	
STATE OF TEXAS COUNTY OF _____	
Before me on this day appeared _____ (Name)	
now residing at _____ (Street Address) _____ (City)	
_____, who is related to the person named in Item I above as _____ (State)	
and who on oath deposes and says that the birth certificate identified in Part I is in error with respect to the entries shown in Item 9 above and that the information shown in Item 10 is true and correct.	
Signature _____ Father/Legal Guardian	Signature _____ Mother/Legal Guardian
Sworn to and subscribed before me, this _____ day of _____, 20 _____	
Signature of Notary Public	
Commission Expires	

<b>OFFICE USE ONLY</b>	Typed or Printed Name
	Street Address
	City and State

**WARNING:** The penalty for knowingly making a false statement in this form can be 2-10 years in prison and a fine of up to \$10,000.

*\*This Application Cannot Be Used to Add the Father's Information.*

PART V. EXAMPLES OF CORRECTIONS AND TYPES OF DOCUMENTS REQUIRED. GENERALLY, THE AFFIDAVIT AND ONE ACCEPTABLE DOCUMENT ARE SUFFICIENT.

TYPES OF DOCUMENTS

- A. ADDING INFORMATION  
 [Items left blank on original certificate]  
 [1] children 17 and under ..... affidavit signed by both parents  
 [2] adults, 18 and over ..... affidavit by older relative
  - B. CORRECTIONS IN SPELLING  
 [Names having the same sound] ..... affidavit by parent(s) or older relative
  - C. FIRST OR MIDDLE NAME ..... affidavit and one document (see 1 & 2 under A)
  - D. SIGNIFICANT CHANGE IN LAST NAME ..... a certified court order
  - SEX ..... certification by medical attendant or affidavit and one document
  - NAME OF FATHER  
 [Refer to examples listed under name unless item is left blank]  
 [1] To add information when item is left blank ..... a paternity determination **(this form cannot be used to add father's name; contact Vital Statistics)**
- ALL OTHER ITEMS REQUIRING CORRECTION SHOULD BE REFERRED TO VITAL STATISTICS FOR INSTRUCTIONS ON DOCUMENTATION.

PART VI. SUGGESTED TYPES OF DOCUMENTARY EVIDENCE. THE CERTIFIED DOCUMENT MUST SHOW THE CORRECT INFORMATION REGARDING THE ITEM(S) TO BE CORRECTED.

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| <ul style="list-style-type: none"> <li>1. HOSPITAL RECORD OF BIRTH</li> <li>2. BAPTISMAL CERTIFICATE</li> <li>3. SCHOOL RECORD<br/>Must be signed by custodian of school records based on earliest attendance.</li> <li>4. BIRTH CERTIFICATE OF REGISTRANT'S OLDER BROTHER OR SISTER</li> <li>5. INSURANCE POLICY APPLICATION</li> <li>6. ARMED FORCES DISCHARGE PAPERS</li> <li>7. SOCIAL SECURITY APPLICATION<br/>An official transcript issued by the Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Md.</li> </ul> | <ul style="list-style-type: none"> <li>8. RECORD OF IMMIGRATION AND NATURALIZATION SERVICE, DEPARTMENT OF JUSTICE, WASHINGTON 25, D. C.</li> <li>9. PASSPORT</li> <li>10. MARRIAGE RECORD OF PARENTS<br/>A copy of certificate, license, or application, whichever supplies the required facts.</li> <li>11. BIRTH OR DEATH CERTIFICATE OF REGISTRANT'S PARENTS</li> <li>12. DIVORCE DECREE</li> <li>13. JUDICIAL ACTIONS<br/>A certified copy of any court action affecting any information shown on the birth certificate.</li> </ul> |
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