



Texas Department of State Health Services  
Cash Receipts Branch – MC 2003  
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[dshs.texas.gov/youthcamp](http://dshs.texas.gov/youthcamp)

### YOUTH CAMP LICENSE APPLICATION

DO NOT WRITE IN THIS BOX -FOR DSHS USE ONLY	
BUDGET/FUND: <b>ZZ110-112</b>	RCVD DATE: _____ INIT: _____
REMIT # _____	APRV DATE: _____ INIT: _____
REMIT DATE: _____	AAR CHECK: _____ INIT: _____

#### Youth Camp Licensing Qualifying Questions

Please answer the following questions to determine eligibility for a license. And if the camp meets the definition of a Youth Camp as per § 265.11 Definitions (25) & (26) and (27) of Texas Youth Camps Safety & Health Rules

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Is your camp required to be licensed with the Department of Family and Protective Services? (for more information, visit: <a href="#">Contact Child Care Licensing</a> )
<input type="checkbox"/>	<input type="checkbox"/>	Will your camp operate for more than 120 days per calendar year?
<input type="checkbox"/>	<input type="checkbox"/>	Is your camp operated by or on the campus of an institution of higher education or a private/independent institution of higher education?

If you answered “Yes” to any of the above questions, your camp does **not** qualify for a youth camp license.

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Will your camp offer at least two youth camp specialized activities in an outdoor setting? Specialized activities like waterfront activities, archery, horseback riding, challenge courses, or riflery that requires special technical skills, equipment, or safety regulations?
<input type="checkbox"/>	<input type="checkbox"/>	Will your camp accommodate at least five minors during each camp session?
<input type="checkbox"/>	<input type="checkbox"/>	Will your campers attend for a period of four or more consecutive days?
<input type="checkbox"/>	<input type="checkbox"/>	Will campers attend 4 or more hours per day?

If you answered “No” to any of the above questions, your camp does **not** qualify for a youth camp license.

#### FEE SCHEDULE

	License Type	License Fee	TOL Fee
Day Youth Camp	Initial	\$250	NA
Day Youth Camp operating less than 10 days per year	Renewal	\$50	\$2
Day Youth Camp operating 10 or more days per year	Renewal	\$150	\$5
Residential Youth Camp	Initial	\$750	NA
Residential Youth Camp operating less than 10 days per year	Renewal	\$100	\$3
Residential Youth Camp operating 10 or more days per year	Renewal	\$450	\$14

We require an initial license application for changes in address or ownership. We assign each license number to a physical location.

You may renew your license online at [vo.ras.dshs.state.tx.us](http://vo.ras.dshs.state.tx.us). Then email your documentation to [youthcamps.reg@dshs.texas.gov](mailto:youthcamps.reg@dshs.texas.gov).

With all initial applications, you must submit a Youth Camp pre-licensing inspection form. You must mail all initial applications with supporting documents. Please include a check or money and mail to the address below.

This application is a(n)		The License type is a		Operating Time is		CURRENT LICENSE NUMBER
INITIAL APPLICATION	<input type="checkbox"/>	Day Camp	<input type="checkbox"/>	Less than 10 days per year	<input type="checkbox"/>	
RENEWAL APPLICATION	<input type="checkbox"/>	Residential Camp	<input type="checkbox"/>	10 days or more per year	<input type="checkbox"/>	
DUPLICATE LICENSE	<input type="checkbox"/>					

CAMP NAME	PHONE #	EMAIL ADDRESS		
PHYSICAL ADDRESS		CITY	STATE	ZIP CODE
MAILING ADDRESS		CITY	STATE	ZIP CODE

OWNER NAME	PHONE #	EMAIL ADDRESS		
ADDRESS		CITY	STATE	ZIP CODE

CAMP INFORMATION			
OPENING DATE	CLOSING DATE	OPENING TIME	CLOSING TIME
DAYS CAMP ARE CLOSED		FIELD TRIP DATES	
ONSITE DIRECTOR'S NAME		ONSITE DIRECTOR'S PHONE #	

Select all activities that you plan to do. Selections from at least 2 of the columns below must be made.

Waterfront Activities		Archery		Horseback Riding		Challenge Course		Riflery	
SWIMMING	<input type="checkbox"/>	ARCHERY RANGE	<input type="checkbox"/>	HORSEBACK RIDING	<input type="checkbox"/>	ZIP LINES	<input type="checkbox"/>	BB GUNS	<input type="checkbox"/>
KAYAKING	<input type="checkbox"/>	ARCHERY TAG	<input type="checkbox"/>			HIGH/LOW ROPES	<input type="checkbox"/>	PAINTBALL	<input type="checkbox"/>
CANOEOING	<input type="checkbox"/>	AXE/KNIFE/SPEAR THROWING	<input type="checkbox"/>			ROCK CLIMBING WALL	<input type="checkbox"/>	RIFLE RANGE	<input type="checkbox"/>
BOATING	<input type="checkbox"/>								
SNORKELING	<input type="checkbox"/>								
SCUBA DIVING	<input type="checkbox"/>								

INITIAL APPLICATIONS ONLY	
What is the earliest date the camp will be ready for inspection?	

All Youth camps are subject to random unannounced inspections during camp season, in addition to pre-licensing inspections.

CERTIFICATATION: By signing this application I certify I am authorized to sign this document on behalf of the entity that operates this youth camp. I certify all information in this application is true and correct. I agree to establish, operate and maintain a youth camp in compliance with all provisions of the Texas Youth Camp Safety and Health Act, Chapter 141 of the Health and Safety Code and the Texas Administrative Code, Title 25, Chapter 265, Subchapter B.

DATE	SIGNATURE	PRINTED NAME	TITLE